

Extraordinary Council



Title	Agenda
Date	Tuesday 26 July 2022
Time	7.00 pm
Venue	Conference Chamber West Suffolk House Western Way Bury St Edmunds
Membership	All Councillors You are hereby summoned to attend an extraordinary meeting of the Council to transact the business on the agenda set out below.  Ian Gallin Chief Executive 18 July 2022
Interests – declaration and restriction on participation	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum	One third of the Council (22 members)
Committee administrator	Claire Skoyles Democratic Services Officer Telephone 01284 757176 / 07776 254986 Email claire.skoyles@westsuffolk.gov.uk

Venue	Conference Chamber, West Suffolk House, Bury St Edmunds
Contact information	Telephone: 01284 757176 / 07776 254986 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting	The agenda and reports will be available to view at least five clear days before the meeting on our website.
Attendance at meetings	<p>This meeting is being held in person in order to comply with the Local Government Act 1972. We may be required to restrict the number of members of the public able to attend in accordance with the room capacity. If you consider it is necessary for you to attend, please inform Democratic Services in advance of the meeting.</p> <p>As a local authority, we have a corporate and social responsibility for the safety of our staff, our councillors and visiting members of the public. We therefore request that you exercise personal responsibility and do not attend the meeting if you feel at all unwell.</p> <p>West Suffolk Council continues to promote good hygiene practices with hand sanitiser and wipes being available in the meeting room. Attendees are also able to wear face coverings, should they wish to.</p>
Public participation	<p>Members of the public who live or work in the district may put questions about the work of the Council or make statements on items on the agenda to members of the Cabinet or any committee. A total of 30 minutes will be set aside for this with each person limited to asking one question or making one statement within a maximum time allocation of five minutes. 30 minutes will also be set aside for questions at extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.</p> <p>The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. We urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place.</p>
Accessibility	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the

	contact details provided above in order that we may assist you.
Recording of meetings	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
Personal information	<p>Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website:</p> <p>https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>

Agenda

Procedural matters

Items 1, 4, 5 and 7 on the agenda are subject to suspension of Council Procedure Rule 3.2 regarding business limited to an extraordinary meeting.

Pages

1. Chair's announcements

1 - 4

To receive announcements (if any) from the Chair.

A list of civic events/engagements attended by the Chair and Vice-Chair since the last ordinary meeting of Council on 14 June 2022 are **attached**.

2. Apologies for absence

To receive announcements (if any) from the officer advising the Chair (including apologies for absence).

3. Declarations of interests

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – public

4. Leader's statement

Paper number: **COU/WS/22/014 TO FOLLOW**

Council Procedure Rules 8.1 to 8.3. The Leader will submit a report (the Leader's Statement) summarising important developments and activities since the preceding meeting of the council.

Members may ask the Leader questions on the content of both his introductory remarks and the written statement itself.

A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. A supplementary question arising from the reply may be asked so long as the five minute limit is not exceeded.

5. Public participation

Council Procedure Rules Section 6. Members of the public who live or work in the district may put questions about the work of the council or make statements on items on the agenda to members of the Cabinet or any committee.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions/statements are dealt with sooner, or if there are no questions/statements, the Council will proceed to the next business.)

Each person may ask **one** question or make **one** statement only. A total of **five minutes will be allowed for the question to be put and answered or the statement made.** If a question is raised, one supplementary question will be allowed provided that it **arises directly from the reply and the overall time limit of five minutes is not exceeded.**

If a statement is made, then the Chair may allow the Leader of the Council, or other member to whom they refer the matter, a right of reply.

The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. **We urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place.**

As an alternative to addressing the meeting in person, **written questions** may be submitted by members of the public to the Monitoring Officer **no later than 10am on Monday 25 July 2022.** The written notification should **detail the full question** to be asked at the meeting of the Council.

6. Referral from Cabinet: UK Shared Prosperity Fund: investment plan allocations

Following its meeting on 19 July 2022, which will take place following the publication of this Council agenda, the recommendations contained in this report will be referred by Cabinet to Council for a final decision.

The item is included as a separate agenda item rather than as a summarised referral from Cabinet.

Report number: **COU/WS/22/015 TO FOLLOW**

7. Any other urgent business

To consider any business, which by reason of special circumstances, should in the opinion of the Chair be considered at the meeting as a matter of urgency.

Part 2 – exempt

None

Civic communication for council

14 June to 26 July 2022

Chair attended 19 engagements

Vice Chair attended 2 engagements

Past Chair attended 1 engagement

Event	Venue	Date	Time	Attending
West Suffolk Council	West Suffolk House	Tuesday 14 June 2022	7pm	Chair and Vice Chair of Council
Commemoration Service for 40th Anniversary of the Falklands Conflict	High Street, Haverhill (outside St Mary's Church)	Saturday 18 June 2022	11am	Chair of Council
Armed Forces Week Flag Raising	West Suffolk House	Monday 20 June 2022	8am	Chair and Vice Chair of Council
Royal British Legion Armed Forces Day flag raising service	Risby Crematorium	Monday 20 June 2022	12.30pm	Chair of Council
Armed Forces Week flag raising ceremony	Market Square, Haverhill	Monday 20 June 2022	2pm	Chair of Council
Funeral for former Chairman of Forest Heath District Council, Chris Barker	The St Edmunds Chapel of the West Suffolk Crematorium, Bury St Edmunds	Tuesday 21 June 2022	11am	Chair of Council
Installation of The Revd Clive Anthony Fairclough	Hargrave Church, Church Lane, Hargrave, IP29 5HH	Tuesday 21 June 2022	7pm	Chair of Council
Chair's Photoshoot for Official Photo	Abbey Gardens	Wednesday 22 June 2022	11am	Chair of Council
Abbey 1000 Mid- summer Party	Abbey Gardens	Thursday 23 June 2022	6pm	Chair of Council

West Suffolk Civic Service	St Edmundsbury Cathedral	Sunday 26 June 2022	3.30pm	Chair of Council
Former Chair's charity donations to SARS and Our Special Friends*	West Suffolk House	Tuesday 28 June 2022	1.30pm	Former Chair of Council
RAF Lakenheath Wing Change of Command	RAF Lakenheath, Eagles Landing	Wednesday 29 June 2022	9am	Chair of Council
Norfolk and Suffolk Air Training Corps 50th Anniversary Parade & Service	St Edmundsbury Cathedral	Sunday 3 July 2022	2pm	Chair of Council
Ipswich Mayor's 'At Home' Reception	The Ipswich Transport Museum, Cobham Road, Ipswich IP3 9JD	Friday 8 July 2022	6.30pm	Chair of Council
Civic reception prior to The Commonwealth Baton relay	Pilgrim's Kitchen/ Abbey Gardens Holocaust Memorial	Saturday 9 July 2022	12.30pm	Chair of Council
Festival of Suffolk Community Games	Bury St Edmunds Leisure Centre	Saturday 9 July 2022	4pm	Chair of Council
Stowmarket Civic Service	St Peter and St Mary's Parish Church, Church Walk, Stowmarket IP14 1ET	Sunday 17 July 2022	2.30pm	Chair of Council
Anglia in Bloom judging for Brandon in Bloom	Brandon Heritage Centre	Monday 18 July 2022	12.45pm	Chair of Council
Royal Air Force Honington Annual Formal Reception and Sunset Parade	Officers' Mess, Royal Air Force Honington	Thursday 21 July 2022	6pm	Chair of Council
RAF Mildenhall New Mayors & Chairs BBQ	Middleton Hall, RAF Mildenhall	Saturday 23 July 2022	12pm	Chair of Council

West Suffolk Council	West Suffolk House	Tuesday 26 July 2022	7pm	Chair and Vice Chair of Council
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*Former Chair, Cllr Margaret Marks, raised £450 for both Suffolk Accident Rescue Service and Our Special Friends, with the West Suffolk Apprentices raising another £88.25 for each charity through a bake sale, and Cllr Marks raised a further £1,100 for SARS by holding an open garden at her home.

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